



Santa Rosa Junior College

Public Safety Training Center

5743 Skylane Boulevard, Windsor, CA 95492 Phone 707.837-8843
 Fax 707.836-2948 www.santarosa.edu/ps/aj

Background Investigation

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| Dates: | Fall Semester 2009 September 14 - 17 November 30 - December 3 | | | | | | | | | | | | | | |
| Times: | Monday and Tuesday 8 am - 5 pm, Wednesday 8 am - 6 pm with working lunch, Thursday 8 am - 3 pm | | | | | | | | | | | | | | |
| Cost: | \$64 Agency Sponsored \$82 Non-Agency Sponsored Costs for Fall Semester. Cost for California Residents only. Non-residents pay an additional \$181 per unit. The above Non-agency fee includes an additional \$17 health fee and \$1 student rep. fee. | | | | | | | | | | | | | | |
| College Units: | 1 Unit AJ 205.17 32 Hours | | | | | | | | | | | | | | |
| Certifications: | POST Plan IV Course Control #2980-30340 | | | | | | | | | | | | | | |
| Location: | This course will be held at the Flamingo Resort Hotel, 2777 Fourth Street., Santa Rosa, CA. To make room reservations, call (707) 545-8530 or (800) 848-8300. Ask for the Santa Rosa Training Center special rate. See www.flamingoresort.com for additional information. Other lodging information can be found on the PSTC Google Map . | | | | | | | | | | | | | | |
| Course Description: | The Background student will understand the responsibilities in the pre-employment background investigation process; how to conduct pre-employment interviews, evaluate suitability for employment; document a thorough background investigation. TOPICS: <table border="0" style="width: 100%;"> <tr> <td>Personal History</td> <td>Interviews/Behavior Determination</td> </tr> <tr> <td>Law and Regulation</td> <td>Background Invest. Process</td> </tr> <tr> <td>Discrepancy Interviews</td> <td>Investigative Techniques</td> </tr> <tr> <td>Preliminary Processing Steps</td> <td>Psychological Testing</td> </tr> <tr> <td>Documentation and Evaluation</td> <td>Information Sources</td> </tr> <tr> <td>A.D.A. Issues</td> <td>Polygraph and Stress Analysis</td> </tr> <tr> <td>Required areas of Inquiry</td> <td>Cultural Issues</td> </tr> </table> | Personal History | Interviews/Behavior Determination | Law and Regulation | Background Invest. Process | Discrepancy Interviews | Investigative Techniques | Preliminary Processing Steps | Psychological Testing | Documentation and Evaluation | Information Sources | A.D.A. Issues | Polygraph and Stress Analysis | Required areas of Inquiry | Cultural Issues |
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| Required areas of Inquiry | Cultural Issues | | | | | | | | | | | | | | |
| Reservations: | Email your request to pstc-info@santarosa.edu or fax to (707) 836-2948. For further information, call (707)837-8843. Include names of students, contact person name, agency and contact information. Confirmation will be made by email. | | | | | | | | | | | | | | |
| College Application: | Once we have confirmed your reservation, students should complete a SRJC Application for Admission prior to attending the course. The online Application web link is https://www.santarosa.edu/app/admissions/ . Students who have taken a SRJC course within the past two semesters have a current application on file and do not have to complete this step. This is the College Application only. Registration for the specific course is not available online and will take place at the beginning of class. | | | | | | | | | | | | | | |
| Payment: | Payment can be made by credit card (Visa or MasterCard) or check payable to Santa Rosa Junior College. Payments can be made in advance or at the door. Agencies can be billed after the course upon request. | | | | | | | | | | | | | | |