

**Sonoma County Junior College District  
Institutional Planning and Accreditation Cycle**

	Year 1		Year 2		Year 3		Year 4		Year 5		Year 6	
	03-04, 09-10, 15-16		04-05, 10-11, 16-17		05-06, 11-12, 17-18		06-07, 12-13, 18-19		07-08, 13-14, 19-20		08-09, 14-15, 20-21	
	Fall 03	Spring 04	Fall 04	Spring 05	Fall 05	Spring 06	Fall 06	Spring 07	Fall 07	Spring 08	Fall 08	Spring 09
Accreditation				Draft mid-term report	Finalize mid-term report			Select accreditation Chair	Organize process and committees, provide orientation	Draft Self Study	Finalize Self Study	Team Site Visit
IPC						Review Mission Statement						
	Affirm Institutional Initiatives for Y1-3 (2009-2012), and budget priorities for Y2 (10-11)	Review other district plans***	Affirm Institutional Initiatives for Y2-4 (2010-2013), and budget priorities for Y3 (11-12)	Review other district plans***	Affirm Institutional Initiatives for Y3-5 (2011-2014), and budget priorities for Y4 (12-13)	Review other district plans***	Affirm Institutional Initiatives for Y4-6 (2006-2009), and budget priorities for Y5 (13-14)	Review other district plans***	Affirm Institutional Initiatives for Y5-1 (2007-2010), and affirm budget priorities for Y6 (08-09)	Review other district plans***	Affirm Institutional Initiatives for Y6-2 (2008-2011), and budget priorities for Y1 (09-10)	Review other district plans
Institutional Master Plan	Draft Strategic Master Plan for Y1		Draft Strategic Master Plan for Y2		Draft Strategic Master Plan for Y3		Draft Strategic Master Plan for Y4		Draft Strategic Master Plan for Y5		Draft Strategic Master Plan for Y6	
Budget	Advise IPC re: budget realities	Advise IPC re: budget projections	Advise IPC re: budget realities	Advise IPC re: budget projections	Advise IPC re: budget realities	Advise IPC re: budget projections	Advise IPC re: budget realities	Advise IPC re: budget projections	Advise IPC re: budget realities	Advise IPC re: budget projections	Advise IPC re: budget realities	Advise IPC re: budget projections
Facilities Planning	Update annual 5-year Construction Plan		Update annual 5-year Construction Plan		Update annual 5-year Construction Plan		Update annual 5-year Construction Plan		Update annual 5-year Construction Plan		Update annual 5-year Construction Plan	
				Draft SPAIS Plan	Finalize SPAIS Plan							
Unit Evaluation*		Annual Unit Reviews & Plans Due**		Annual Unit Reviews & Plans Due**		Annual Unit Reviews & Plans Due**		Annual Unit Reviews & Plans Due**		Annual Unit Reviews & Plans Due**		Annual Unit Reviews & Plans Due**
Institutional Learning Outcomes Assessment	Assess 1-2 goals		Assess 1-2 goals		Assess 1-2 goals		Assess 1-2 goals		Assess 1-2 goals		Assess 1-2 goals	

\*All units will conduct an annual review and plan, including academic programs, student support programs, administrative support units, and administrative offices

\*\* While Unit Review is annual process, more extensive Unit Reviews are conducted on a two- or three-year cycle

\*\*\*Other districtwide plans include: Technology Master Plan, Facilities 5-Year Plan, Student Equity Plan, Disaster Preparedness Plan, Petaluma Campus Plan etc. and other potential plans such as staffing plan, finance plan, basic skills plan, etc.